

Business Center
Stationery Box

	<p>Items:</p> <ul style="list-style-type: none">- Ruler- Stapler- Hole puncher- Scissors- Cello tape- Pencil Sharpener- Staple remover- Rubberbands- Gluestick- Paperclips (small - medium)- Post-it
	<ul style="list-style-type: none">- Pens (Blue - Red)- Pencil- Highlighter (Y & G)
	<p>Consider adding:</p> <ul style="list-style-type: none">- Large clips- Board markers (R, G, B, B)- Bold marker (B)- Post-it (3 colors)- Blu-tak- Calculator- Presentation pointer